



COMMONWEALTH of VIRGINIA

*Board of Juvenile Justice*

P. O. Box 1110  
Richmond, VA 23218-1110  
(804) 371-0704

**James S. Turpin, Chairman**  
Kim S. Downing, **Vice Chairman**  
Courtney A. Penn, **Secretary**  
Barbara J. Myers  
Aida L. Pacheco  
Patricia Puritz  
Justin M. Wilson

**DEPARTMENT OF JUVENILE JUSTICE**

**Board Meeting**  
**Central Office Board Room**  
**Richmond, VA**  
**April 11, 2007**

**Present:** James Turpin                      Barbara Myers                      Courtney Penn  
                 Patricia Puritz                      Justin Wilson

**DJJ Staff Present:** Scott Reiner, Ken Bailey, Julius Day, Diane Lightner, Bruce Twyman, Steve Pullen, Ed Murray, Barry Green, Tim Howard, Sam Abed, Deron Phipps, Angela Valentine, John Coble, Janet Van Cuyk, Frances Brown, Kay Frye, Stephanie Garrison, Gayle Turner and Deborah Hayes.

**I. CALL TO ORDER**

The meeting was called to order at 10:15 am by Chairman Turpin.

**II. APPROVAL OF AGENDA**

On MOTION duly made by Mr. Penn, and seconded by Ms. Puritz, the Board approved the agenda as presented. Motion carried.

**III. INTRODUCTIONS**

Mr. Turpin called for introductions of attendees prior to proceeding. In attendance were: Bill Muse, Assistant Attorney General, Dawn Smith, Assistant Secretary of Public Safety, Andy Block, Charisa Smith and Abigail Turner representing the JustChildren Program.

**IV. APPROVAL OF MINUTES for January 10, 2007**

On MOTION duly made by Ms. Puritz and seconded by Mr. Wilson, the minutes of the January 10, 2007 Board meeting were approved as submitted. Motion carried.

**V. PUBLIC COMMENT PERIOD**

Mr. Turpin read the Board's revised position on the public comment period.

**a. Request to Develop Policy or Regulations on Language Access for Juveniles and their Parents or Guardians**

Ms. Abigail Turner, attorney with the JustChildren organization, addressed the Board on this matter. Ms. Turner's comments are attached to the minutes.

**b. Public Comment on Regulations Governing Mental Health Services Transition Plans (6-VAC 35-180)**

Ms. Charisa Smith is an advocate with the JustChildren organization, and works specifically with juvenile reentry issues. Ms. Smith's comments are attached to the minutes.

**VI. COMMITTEE REPORTS**

**A. Secure Services Committee**

**Certifications**

On MOTION duly made by Ms. Puritz and seconded by Mr. Penn to certify Beaumont Juvenile Correctional Center for three years. The Board requested monitoring reports from Beaumont for a year. They also requested a letter to Dr. Ito congratulating Beaumont on passing the audit. Motion carried.

On MOTION duly made by Ms. Puritz and seconded by Mr. Penn to certify Bon Air Juvenile Correctional Center for three years along with a letter of commendation for receiving 99% on their audit. Motion carried.

**B. Non-Secure Services Committee**

**Certifications**

On Motion duly made by Mr. Wilson and seconded by Ms. Myers to certify Crossroads Community Youth Home for three years. Crossroads will adopt language which changes fire inspection from 365 days to month of inspection. Motion carried.

On Motion duly made by Mr. Wilson and seconded by Mr. Penn to certify Southside Regional Group Home for one year. Southside Regional Group Home is approved for pre and post dispositional status. Motion carried.

**C. Other**

• **Request to Modify VJCCCA Plans**

- a. On motion duly made by Mr. Penn and seconded by Ms. Myers to amend the FY07-08 VJCCCA Plan for Surry county in accordance with the Request to Amend. Motion carried.
- b. On Motion duly made by Mr. Penn and seconded by Ms. Myers to amend the FY07-08 VJCCCA combined plan for the Frederick County, Clarke County and City of Winchester in accordance with the Request to Amend. Motion carried.
- c. On Motion duly made by Mr. Wilson and seconded by Ms. Myers to amend the FY07-08 VJCCCA combined plan for Roanoke City in accordance with the Request to Amend. Mr. Penn abstained due to his work with Roanoke City. Motion carried.

**VII. OTHER BUSINESS**

**A. 1099 Reporting for Board Members**

Mr. Pullen informed the Board members that any amount of reimbursement above \$600 must be reported on a 1099 form. He encouraged the members to

please continue attending DJJ events. Mr. Pullen said DJJ will notify the members when they are nearing the \$600 threshold.

**B. Governor's Proposed Budget Action (Update)**

Mr. Pullen distributed a copy of the updated Governor's proposed budget and reviewed it with the Board members (copy included in the board packet).

**C. Resident Artwork**

Resident "A" (Bon Air JCC) gave an overview of Youth Industries and some of the work they do for the agency and the public. He said being a part of this program has been very helpful to him. He then presented his artwork to the Board members and thanked them for allowing him to attend the meeting and make the presentation. Resident A's artwork will be displayed in the Department of Juvenile Justice Board Room.

**D. Review of DJJ Policies**

Mr. Phipps reviewed the policies. On MOTION duly made by Ms. Puritz and seconded by Ms. Myers to rescind the following board policies as of April 11, 2007, as they have been incorporated in the Virginia Administrative Code, are covered in the Virginia Code, or have been deemed unnecessary: 02-019 - Use of Meeting Rooms by State Employee Association; 01-021 - Non-Discrimination on the Basis of Disability; 04-008.1—Budgeting for Foster Homes and Group Homes; 04-100 – State Reimbursement of Local Juvenile Residential Facility Costs; 13-003 – Religious and Modified Diets; 19-004 – CSU Supervisory Review of Community Supervision Cases; 20-409 – CSU's Reports to Court and policies carried over from the January 10, 2007 meeting: 12-001.7 – Health Records Files, 05-007 – Agreement to Confidentiality, and 17-004 – Youth Grievance Procedure in Direct Care. Motion carried. The following three policies were tabled: 20-208—Juvenile Industries; 20-311—Post-Dispositional Facilities and 13-004—Food Preparation and Service of Meals.

**E. Final Regulations Governing Juvenile Work Release Programs (6 VAC 35-190)**

Mr. Phipps advised that the public comment period closed January 27, 2007. His recommendation to the executive staff is to accept the recommended changes.

**F. Final Regulations Governing Mental Health Services Transition Plans for Incarcerated Juveniles (6 VAC 35-180)**

Mr. Phipps stated that his recommendation to the Board is to not make any substantive changes to these regulations as currently written since the regulations will be up for review in four years.

**G. CORE Regulations (22 VAC 42-11)**

On MOTION duly made by Ms. Myers and seconded by Mr. Penn, the CORE regulations will be submitted for public comment. Motion carried.

**H. Legislative Update**

Mr. Phipps gave an overview of juvenile justice related legislation enacted during the 2007 General Assembly. Included in that overview were: HB 3007, SB 1168 & HB 2361, HB 2201 and SB 1290, HB 3034, HB 2530, and SB 1332 (summaries of these bills are included in the board packet).

**VIII. DIRECTOR'S COMMENTS**

Director Green reminded the members of DJJ's upcoming leadership conference scheduled for May 10-11. Mr. Green also advised that the agency's employee recognition program and the JDAI conference are scheduled for May 17. He advised the Board members that the Virginia Community and Residential Care Association (VCRCA) is hosting a two-day conference (April 26-27) at the Sheraton Park South Hotel on Midlothian Turnpike. Mr. Green is speaking at this conference on Friday, April 27.

The University of Virginia contacted and has been given approval to present drama plays at the juvenile facilities. Residents will earn permission to attend these plays.

Mr. Green reminded the Board members that they will have to have election of officers at the June 13 meeting.

Mr. Green, Institutions and Behavioral Services Unit staff met with Dr. Jeffrey Kreutzer, a professor at VCU, and members of his staff regarding a letter of support for a study on youth with brain injury in the Virginia Justice System. DJJ did provide a letter and is committed to working with Dr. Kreutzer and his staff to improve identification of and treatment for young people who have suffered traumatic brain injuries prior to commitment to the state.

**IX. Board Comments**

The Chairman thanked DJJ staff for all of their hard work. He also stated that the Board members can be proud of the fact that their board is not experiencing the issues that some boards in other states are dealing with.

**X. Next Meeting**

The next meeting will be held at the Northwestern Regional Detention Center in Winchester, VA on Wednesday, June 13.

**XI. ADJOURN**

Having no other business, the meeting adjourned at 12:20 p.m.

Respectfully submitted,

Deborah Canada Hayes  
DJJ Board Secretary